



<b>TITLE:</b> PERSONNEL TRAINEE	<b>SALARY:</b> \$39,145.55 (Non-negotiable)
<b>OPENING DATE:</b> January 11, 2016	<b>CLOSING DATE:</b> February 11, 2016
<b>EXISTING VACANCIES:</b> Two (2)	<b>WORKWEEK:</b> 35 Hour Workweek (NE)
<b>PROGRAM/LOCATION:</b>	NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION Division of Human Resources 436 East State Street Trenton, NJ 08625-0420

### REQUIREMENTS:

**License:** Appointees will be required to possess a valid driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESIDENCY:** Pursuant to N.J.S.A. 52:14-7(L. 2011 Chapter 70), also known as the New Jersey First Act which became effective September 1, 2011, all persons newly hired by the NJDEP on or after that date shall have one year from the date of employment to establish, and then maintain, principal residence in the State of New Jersey. New Jersey state employees hired prior to September 1, 2011 who transfer from within the NJDEP or from another State of New Jersey appointing authority without a break in service greater than 7 days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

**AUTHORIZATION TO WORK:** Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. Note: The State of New Jersey does not provide sponsorships for citizenships to the United States.

**NOTE:** Interviews will be afforded based on the cover letter, resume and credentials submitted in response to this notice. Applicants may be required to provide a copy of their transcripts at time of interview.

**SCOPE OF ELIGIBILITY:** Open to candidates who meet the above requirements.

**SUBMIT LETTER OF INTEREST, RESUME AND E-MAIL ADDRESS BY 4:00 PM ON THE CLOSING DATE TO:**

Denise Mudie  
Division of Human Resources  
PO Box 420; Mail Code 436-01  
Trenton, NJ 08625-0420  
E-mail Address: Denise.Mudie@dep.nj.gov  
Fax Number (609) 292-0968

**POSTING AUTHORIZED BY:** Deni Gaskill, Manager  
Division of Human Resources

**Accommodations will be made for qualified applicants or employees with disabilities**  
**New Jersey Department of Environmental Protection is an Equal Opportunity**